

# CONSTITUTION AND BY-LAWS ANTELOPE VALLEY CORVETTE CLUB

## Article I

### Section 1: Name

The name of the Club shall be the ANTELOPE VALLEY CORVETTE CLUB, INC.

### Section 2: Purpose

The purpose of the Club shall be to encourage and promote Corvette related events, social activities and local community activities for the members and their families, and to plan and participate in events with other clubs. The Club may also use its proceeds as donations to charities.

## Article II

### Section 1: Membership

Initial membership in the club shall be restricted to Corvette owners and their family. Members in good-standing shall be allowed to remain members even if they no longer own a Corvette. The three membership categories are individual, couple, and youth. Applicants for individual/couple membership must be at least 18 years of age and own a Corvette. Applicants are eligible for membership on the 2<sup>nd</sup> business meeting they attend. At the completion of the above requirements, new prospective member(s) will be voted on by members present at the meeting. A two-thirds majority of voting members present is necessary for membership.

Youth membership applicants must be the child (age 16-21) of any individual or couple who are current members of the AVCC. Youth members shall be entitled to all rights and privileges except the right to hold office.

Any member, previously in good standing, whose membership lapses for a period of one year or more, may be reinstated in good standing once current year dues are paid.

### Section 2: Dues

Annual dues shall be: Individual - \$36.00, Couple - \$60.00, Youth - \$24 plus any required Affiliate Club Organization dues. If dues are not paid by the first business meeting in April, the member will be considered "Not in Good Standing" and lose club privileges until dues are paid.

The dues year shall begin on April 1<sup>st</sup> and end on March 31<sup>st</sup> of the following year. New members that join during the dues year shall pay a monthly prorated fee based on the full price (\$36, \$60, \$24) plus any required Affiliate Club Organization dues.

### **Section 3: Privileges**

Members in good standing are entitled to all Club privileges.

### **Section 4: Expulsion**

- A. Membership will automatically lapse for non-payment of dues after two (2) months. Club Treasurer will notify subject member after one (1) month. This will give the member the opportunity to bring the dues current.
- B. Any member involved in a fight at any Club function, or whose actions cause embarrassment to the Club, will automatically be suspended until the next regular scheduled meeting of the Club. The subject member shall be in attendance at the next regular scheduled meeting of the Club to defend their actions to the Club general membership. The membership will vote at this time on an appropriate course of action, which may include expulsion. The Club may take action whether the member is present at the business meeting or not.

### **Section 5: Membership in Affiliated Organization**

All members of the Antelope Valley Corvette Club shall also maintain membership in any Affiliated Club Organization(s), currently the National Counsel of Corvette Clubs, Incorporated (NCCC). Any changes in Affiliated Club Organization(s) membership shall be by club majority vote.

## **Article III**

### **Section 1: Meetings**

- A. The AVCC Regular Business meeting shall be held the first Wednesday of each month.
- B. The AVCC Social meeting shall be held the third Wednesday of each month.
- C. The Board of Directors may reschedule meetings based on Holidays or scheduled events.

### **Section 2: Special Meetings**

- A. Constitution and By-law Review meetings shall be held at least once annually. Meeting(s) shall be scheduled by the Secretary.
- B. Any additional meetings will be scheduled and held at the discretion of the Board of Directors.

## **Article IV**

### **Section 1: Officers and Elected Positions**

- A. The elected officers, which will serve as the Board of Directors of the Club, shall be President, Vice President, Treasurer, and Secretary. Additional elected positions may include: Affiliate Club Representative, Newsletter Editor, Sergeant at Arms, Membership Chairperson, Webmaster, Charity Coordinator, Sunshine Chairperson and Parade/Homecoming Coordinator.
- B. Annual dues for the Board of Directors, The Affiliate Club Representative, and the Newsletter Editor shall be absorbed by the Club. This does not include any Affiliate Club Organization dues. Dues absorbed by the Club will be full amount for Individual membership and half amount for couple membership.

### **Section 2: Terms of Officers**

The officers of the Club shall each serve for twelve (12) months: January through December.

### **Section 3: Election of Officers**

- A. Elections shall be held at the Regular Business meeting in November.
- B. Nominations for the elections shall be held at least one (1) month prior to the elections.
- C. Election of officers shall be by majority vote of the general membership present at the Regular Business meeting in November.
- D. Absentee ballots will be accepted by any Club Officer, by E-Mail, or in a sealed envelope, prior to the elections.

## **Article V**

### **Section 1: Duties of the President**

The President shall preside at all Business meetings. The President will help coordinate activities with the Vice President (Activities Chairperson), with other clubs, and shall perform the duties pertaining to the office.

### **Section 2: Duties of the Vice-President**

In the absence of the President, the Vice-President shall preside at Business meetings. The Vice-President will assist the President in all duties pertaining to the office of the president. The Vice-President shall plan, coordinate and present activities to, and for, the Club members. The Vice-President may establish and oversee an Activities Committee. Activities shall not be limited to those initiated by the Vice-President. At the Regular Business meeting the Vice-President will provide a list of AVCC activities to the Club membership.

### **Section 3: Duties of the Secretary**

The Secretary shall keep all notes pertaining to Club functions and meetings. The Secretary will chair the annual by-law committee and oversee the election of officers.

### **Section 4: Duties of the Treasurer**

The Treasurer shall have custody of all monies, debts, and obligations belonging to the Club. The Treasurer shall receive all monies of the Club and deposit same in the Club account(s). The Treasurer shall make all payments of the Club debts upon approval of either the President or Vice-President. The Treasurer shall collect all dues, keep an up to date status of all members, report the financial status of the Club, and present bank statements upon request once each month. No obligation, debt or other liability shall be incurred by the Treasurer without specific approval of the general membership.

### **Section 5: Duties of the Affiliate Club Representative**

The Club Representative to the Affiliate Club Organization(s) will represent the Antelope Valley Corvette Club at regional meetings and promote the affiliate club organizations' activities.

### **Section 6: Duties of the Newsletter Editor**

The Newsletter Editor shall coordinate, assemble, and oversee the publication and distribution of the Club newsletter monthly and publish quarterly at a minimum. The Newsletter Editor shall solicit newsletter articles of social, technical, and automotive nature from club members. Distribution shall be to the Club General Membership, Affiliate Club Organization(s), and other Corvette clubs as required. Any publication or distribution costs shall be reimbursable by the club.

### **Section 7: Duties of the Webmaster**

The Webmaster shall be responsible for maintaining and updating the club website and other applicable social media.

### **Section 8: Duties of the Sergeant at Arms**

The Sergeant at Arms shall maintain order at the club function(s). The Sergeant at Arms will also sequester new prospective members during the voting process.

### **Section 9: Duties of the Membership Chairperson**

The Membership Chairperson shall promote membership in the Antelope Valley Corvette Club. The Membership Chairperson will also maintain the Club membership roster and forward all information to the Board of Directors, the Sunshine Chairperson, and the Newsletter Editor.

## **Section 10: Duties of the Sunshine Chairperson**

The Sunshine Chairperson shall acknowledge members' birthdays, anniversaries and other significant events pertaining to the members.

## **Section 11: Parade and Homecoming Chairperson**

The Parade and Homecoming Chairperson shall coordinate participation in Parades and Homecomings.

## **Section 12: Charity Coordinator**

The Charity Coordinator shall seek out the club's desires for giving and coordinate with local and national charities in an effort to fulfill the club's wishes. The Charity Coordinator will act on behalf of the club when dealing with charity representatives and bring needs and events to the club for consideration. The Charity Coordinator may also form a committee within the club to broaden our outreach. The Charity Coordinator cannot commit club funds without the consent of the Board and a membership vote.

## **Section 13: Vacant Positions**

In the event that any of the above positions are not filled, the President shall assume, delegate, or combine those duties to other positions.

## **Section 14: Attendance of Officers**

No Officer of the Club shall miss more than three (3) consecutive meetings without notifying another Officer of the Club or the membership. Any Officer that misses three (3) consecutive meetings without notification shall be considered to have resigned the office and a new Officer shall be elected as soon as possible.

## **Section 15: Reimbursement of Expenses**

Members holding the above positions shall be entitled to reimbursement for reasonable expenses related to the office or position.

Expenses must be approved by the general membership, in advance, or at a subsequent regular meeting.

## Article VI

### Section 1: By-Laws Amendment Procedure

- A. Proposals to amend these By-Laws may be initiated by 1) any member(s) in good standing; 2) the By-Laws Committee; or 3) the Board.
- B. All proposed amendments must be submitted to the By-Laws Committee for prior review and endorsement before adding them to the Agenda of the General Meeting for approval.
- C. The Secretary must make the amendment proposals available to the membership through an announcement/e-mail sent at least twenty-one (21) days before any vote is submitted.
- D. The proposed amendments must be read publicly during at least one Regular Business Meeting prior to amending the By-Laws.
- E. Proposed amendments must be approved by a two-thirds majority of voting members present at the Regular Business Meeting. If all amendments are not ratified in whole, line item amendments will be voted on separately.
- F. The ratified amendments to the By-Laws shall go into effect immediately upon its adoption, unless the motion to adopt specifies a time for its going into effect.

### Section 2: Conflicts and Interpretation

Any discrepancies or conflicts of interpretation within this document shall be resolved by the Board of Directors.

### Section 3: Personal Liability

All persons or corporations extending credit to, contracting with or having any claims against the Club, or the Officers, shall look only to the funds of the Club for payment of any such contract or claim, or the payment of any debt, damage judgment or decree or any other money that may otherwise become due and payable to them from the Club or its Officers. Neither the members of the Club, nor the Officers, past, present or future, shall be personally liable for any such contract, claims, debt, damage, judgment, or decree.

(Changes Approved and Effective on November 2, 2011)

IN ACCORDANCE WITH THE FEDERAL CODE, ANY REFERENCES TO SEX IS MADE FOR CLARIFICATION OF PERSON ONLY: ANY REFERENCE TO THE MASCULINE SHALL ALSO INCLUDE THE FEMININE.

# Definitions

This page will help define terms used throughout the AVCC CONSTITUTION AND BY-LAWS document.

## Membership Terms

Individual	Any person, married or single, joining the AVCC.
Couple	Any two people together as Married or Domestic Partners, joining the AVCC.
Youth	Any child of a club member(s) joining the AVCC. Must be between the ages of (16-21).
Member in Good Standing	Any member that is current with all applicable dues.

## Affiliate Club Organization

AVCC Affiliate Organizations	Any organization that the AVCC belongs to. Membership in these clubs will be required as part of the AVCC membership.
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## Dues Terms

AVCC Club Dues	Dues due to the AVCC as a membership requirement. Dues go towards club activities, charities, and business expenses as detailed throughout the document.
Affiliate Club Organization Dues	Dues due to AVCC Affiliate Organizations. These dues are paid to affiliate organizations in their entirety and are a requirement to belong to the AVCC. These dues will be collected along with AVCC Club dues.

## Voting Rules

Voting	Items to be voted on will be brought up and voted on at a regular business meeting. The voted on item will be accepted or rejected by a two-thirds majority of voting members present at that meeting.
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